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Commonwealth of Massachusetts
Division of Professional Licensure
BOARD OF REGISTRATION OF SOCIAL WORKERS
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CONSUMER AFFAIRS AND
BUSINESS REGULATION

CHARLES BORSTEL
DIRECTOR, DIVISION OF
PROFESSIONAL LICENSURE

Board Meeting Minutes
February 28, 2017

TIME: 9:15 AM

PLACE: 1000 Washington Street
Boston, MA 02118

ATTENDANCE: Sally Kaitz, Chair
Frances Carpenter, Vice-Chair
Melanie Robinson Findlay
Carla Saccone
Dana Zais

ABSENT: Imari K. Paris Jeffries
Tere Ramos

STAFF: Erin LeBel, Executive Director
Erin Murphy, Program Coordinator
James O'Connor, Board Counsel
Doris Lugo, Investigator
Matthew Runge, Investigator

The meeting was called to order at 9:26 a.m. by Board Chair, Sally Kaitz.

Sally Kaitz reviewed the emergency exit procedures with Board members.

Minutes:

Carla Saccone motioned to accept the September 27, 2016 and December 13, 2016 minutes. The motion was seconded by Dana Zais and approved by the Board.

Investigative Conference:

At 9:32 a.m., Melanie Robinson Findlay moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss SW-16-026 and SW 2016-0802.

The Chair anticipated that the Board's open meeting would resume in approximately 30 minutes.

For the record, while in Investigative Conference, the Board took the following action:



Investigator Matthew Runge enters

SW-16-026: Forward to Prosecutions

SW 2016-0802: Dismiss with Advisory

10:06 PM Return to Open Session

Meeting with JZB for consideration of reinstatement. JZB noted that he stopped responding to the Board as he needed to attend rehab for drug abuse. He noted that he has been sober for 2.5 years and now working as an outpatient clinician. The Board requested that JZB submit a letter from his supervisor speaking to his attendance at work, a discharge summary from the rehab and a substance abuse evaluation.

Executive Session:

A motion was made at 10:32 AM by Frances Carpenter to enter into Executive Session pursuant to G.L. c. 30A, § 21 (a)(1) to review the motion to reconsider in the matter of SW-15-020, meet with IK and HR regarding their application for licensure. The motion was seconded by Melanie Robinson-Findlay and a roll call vote was taken with the following result: Sally Kaitz, yes; Dana Zais, yes; Melanie Robinson-Findlay, yes; Frances Carpenter, yes; Carla Saccone, yes.

11:27 AM Return to Open Session.

Investigative Conference:

At 11:27 a.m., Carla Saccone moved to suspend the open meeting and go to into investigative conference pursuant to M.G.L. Chapter 112, Section 65C, to discuss SW 17-001, SW 2016-0620, 2016-0766-IT-ENF, SW-2016-0686, SW-15-042, SW 2016-0693, SW 2016-0953, SW 2016-0976 review FM's petition to end monitoring and to meet with Prosecutor Deb Kravitz regarding SW 15-102, SW 15-025, SW 15-001 and SW 15-023. The motion was seconded by Frances Carpenter and approved by the Board.

For the record, while in Investigative Conference, the Board took the following action:

SW 17-001: Tabled

SW 2016-0620: Forward to Prosecutions

2016-0766-IT-ENF: Close, no action

SW-2016-0686: Forward to Prosecutions

SW-15-042: Forward to Prosecutions (Melanie Robinson Findlay not present for discussion)

SW 2016-0693: Forward to Prosecutions

SW 2016-0953: Tabled

SW 2016-0976: Dismiss with Advisory

SW-15-102: Feedback provided to Prosecutor

SW-15-025: Feedback provided to Prosecutor

SW-15-001: Feedback provided to Prosecutor

SW-15-023: Feedback provided to Prosecutor

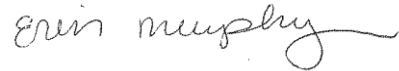
The Chair anticipated that the Board's open meeting would resume in approximately 90 minutes.

Discussion:

- 1. FM Petition to end monitoring:** FM petitioned to board to end her probation. Frances Carpenter moved to approve the petition. Carla Saccone seconded the motion and it was unanimously approved.
- 2. ESL accommodations – tabled**
- 3. ASWB CE approvals - tabled**

12:50 PM, C. Saccone exits, quorum lost

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Erin Murphy".

Erin Murphy, MSW, LICSW
Program Coordinator
for Teresita Ramos, Secretary

List of Documents:

September 27, 2016 minutes

December 13, 2016 minutes